

**THREE60**.PM

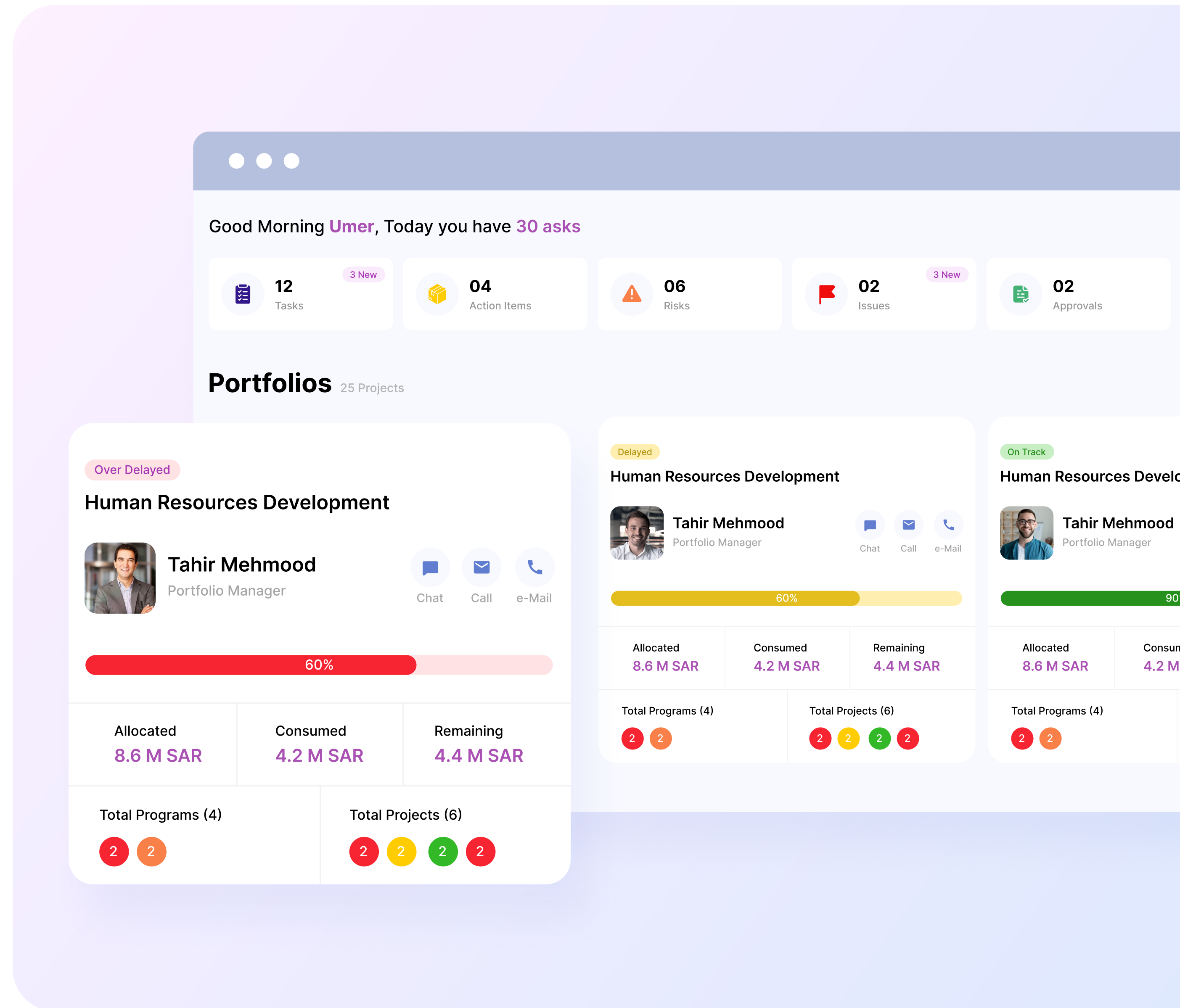
"ACE: Agile. Collaborative. Efficient."



# Portfolio-Program-Project Management

Utilizing Three60.pm, you can have a comprehensive understanding of your organization's portfolios, programs, and projects, and effectively ensure their progress remains on target.

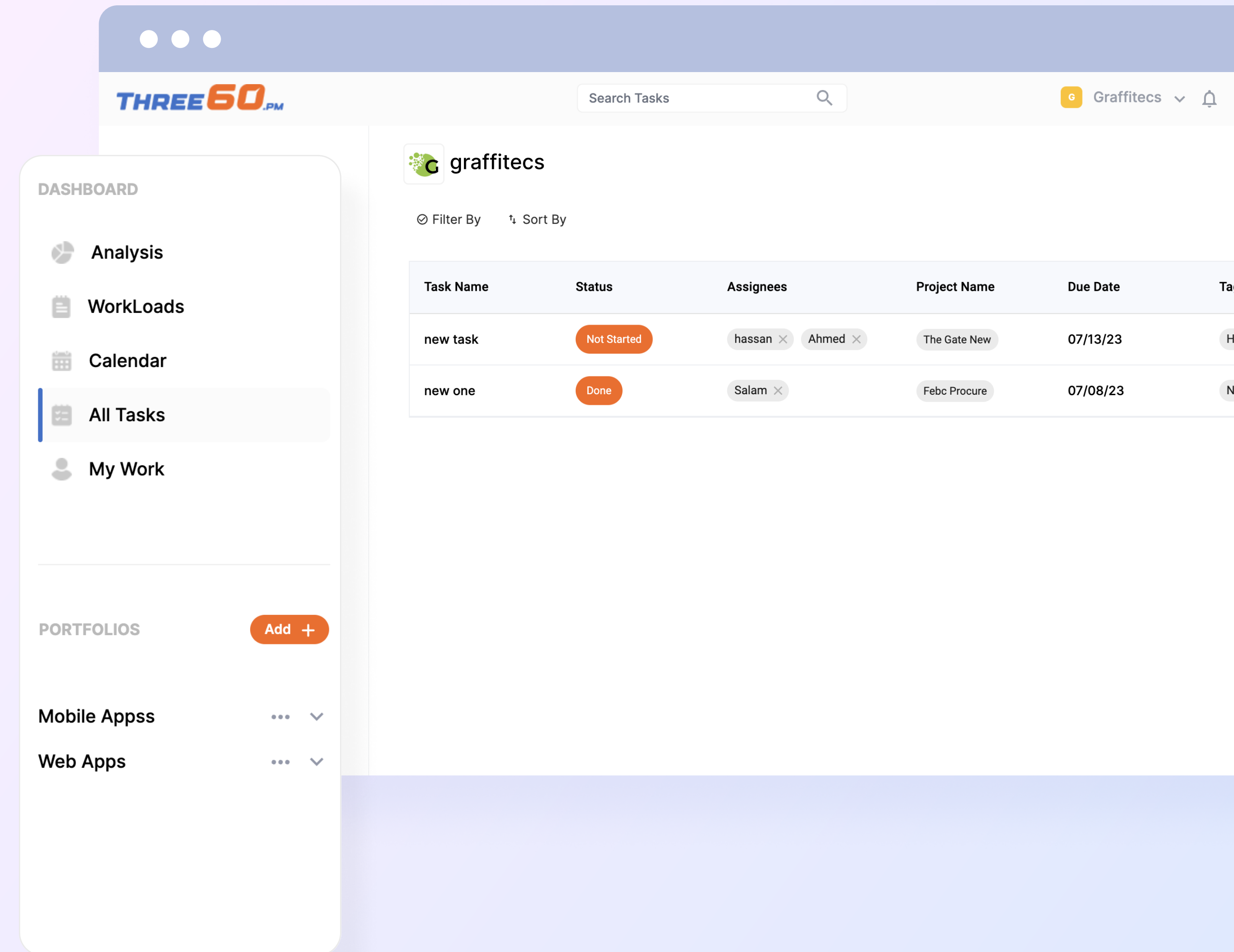
- ✔ PMOs can manage their portfolios, programs and projects effectively through convenient visuals and graphics.
- ✔ Plan, schedule, and control large-scale programs and individual projects.
- ✔ At-a-glance overview of all projects and portfolios in different views.
- ✔ Project Managers can perform their daily tasks anytime anywhere.
- ✔ A deeper understanding of portfolio health and actual ROI of initiatives.
- ✔ Group and organise your projects.



# Schedule and Tasks Management

Build your project schedule with the three60.pm interface and assign your team to each task, start by tracking your deliverables and milestones in separate views.

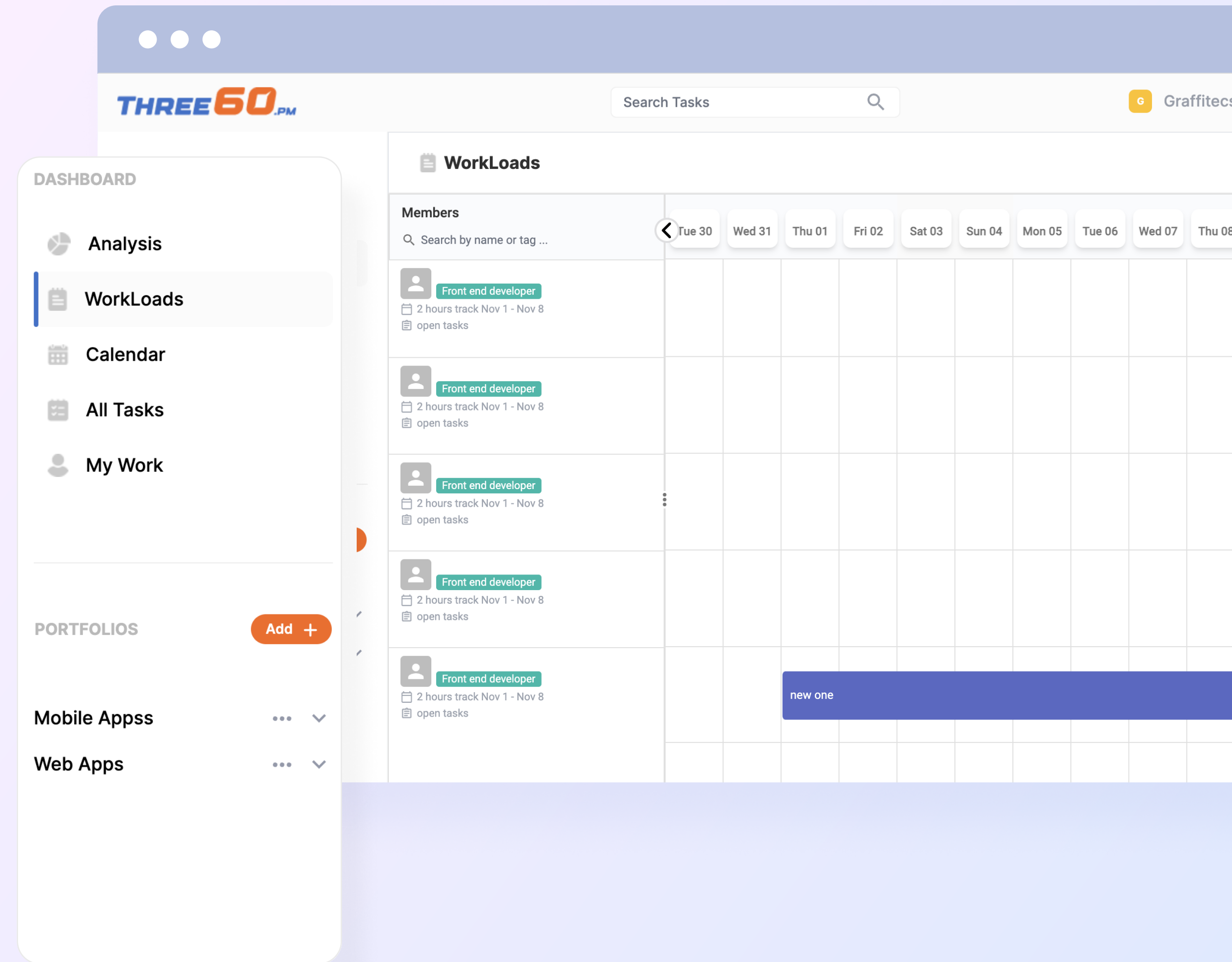
- ✔ Import your schedule from MS Project in one click.
- ✔ Manage your project's deliverables and milestones.
- ✔ My Tasks lists, as a personal to-do list including all the tasks assigned to you.
- ✔ Get automatic notifications when tasks are created, updated, or completed.
- ✔ Define a starting point for your project plan as a baseline to be a reference point to measure and compare your project's progress and assess your project's performance over time.
- ✔ Notifications and alerts to concerned users (configurable) on due milestones and deliverables.
- ✔ Upload supporting documents for each task, deliverable and milestone.



# Project Governance (Phase Gate Review)

Manage your project using the stage gate methodology, which serves as a decisive checkpoint for each phase, ensuring all necessary tasks are accomplished and the project is prepared to advance to the next stage.

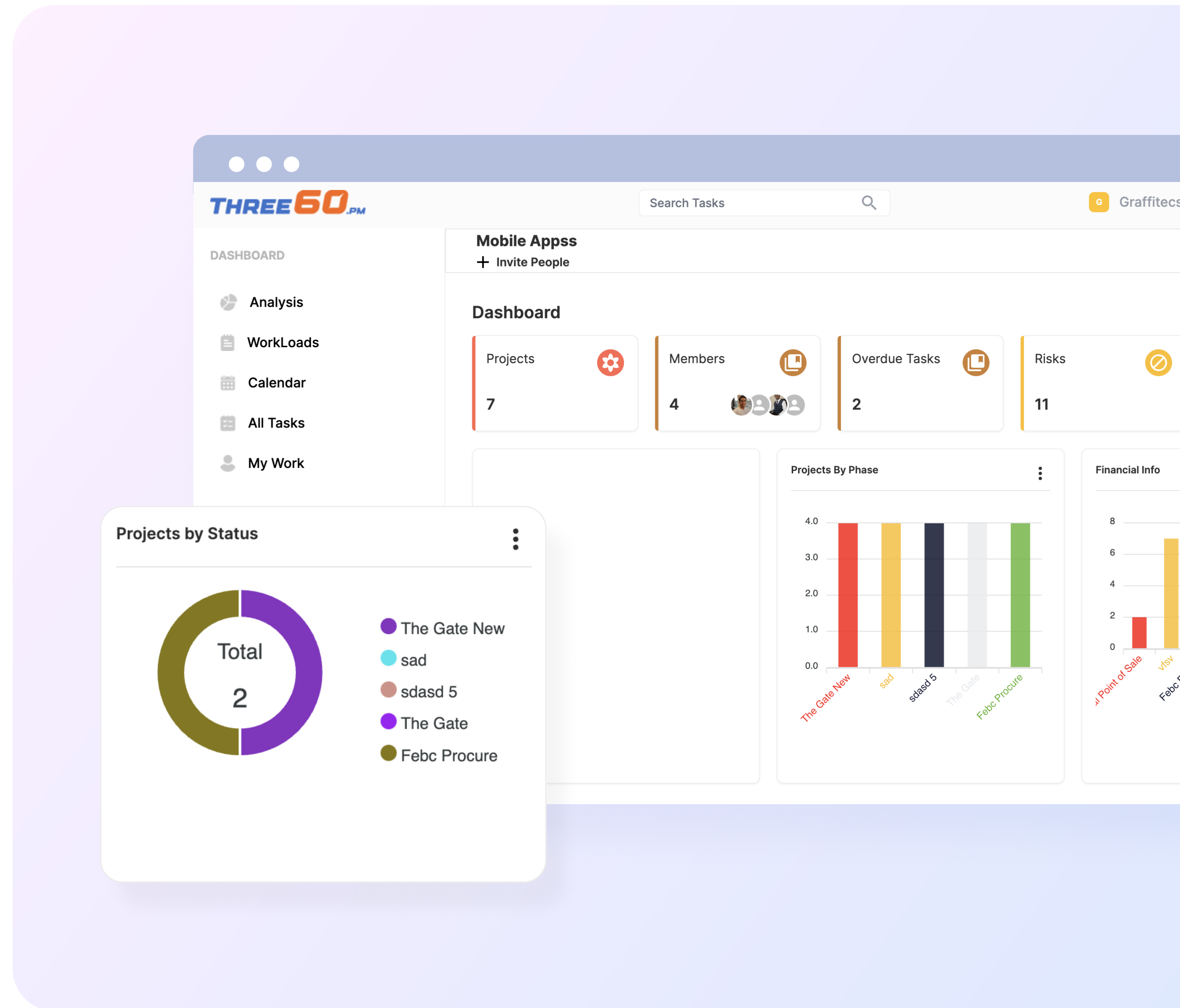
- ✔ Configure the project phases as per your methodology.  
Identify the checklist for each phase.
- ✔ Upload supporting documents for each checklist and add your comments and feedback.
- ✔ Approving the move of a project from one stage to another by one or several stakeholders.



# Risks and Issues Management

Maintain full visibility of your project and portfolio risks and challenges. Proactively detect, analyse, resolve, monitor, and govern all the risks and issues throughout your organization.

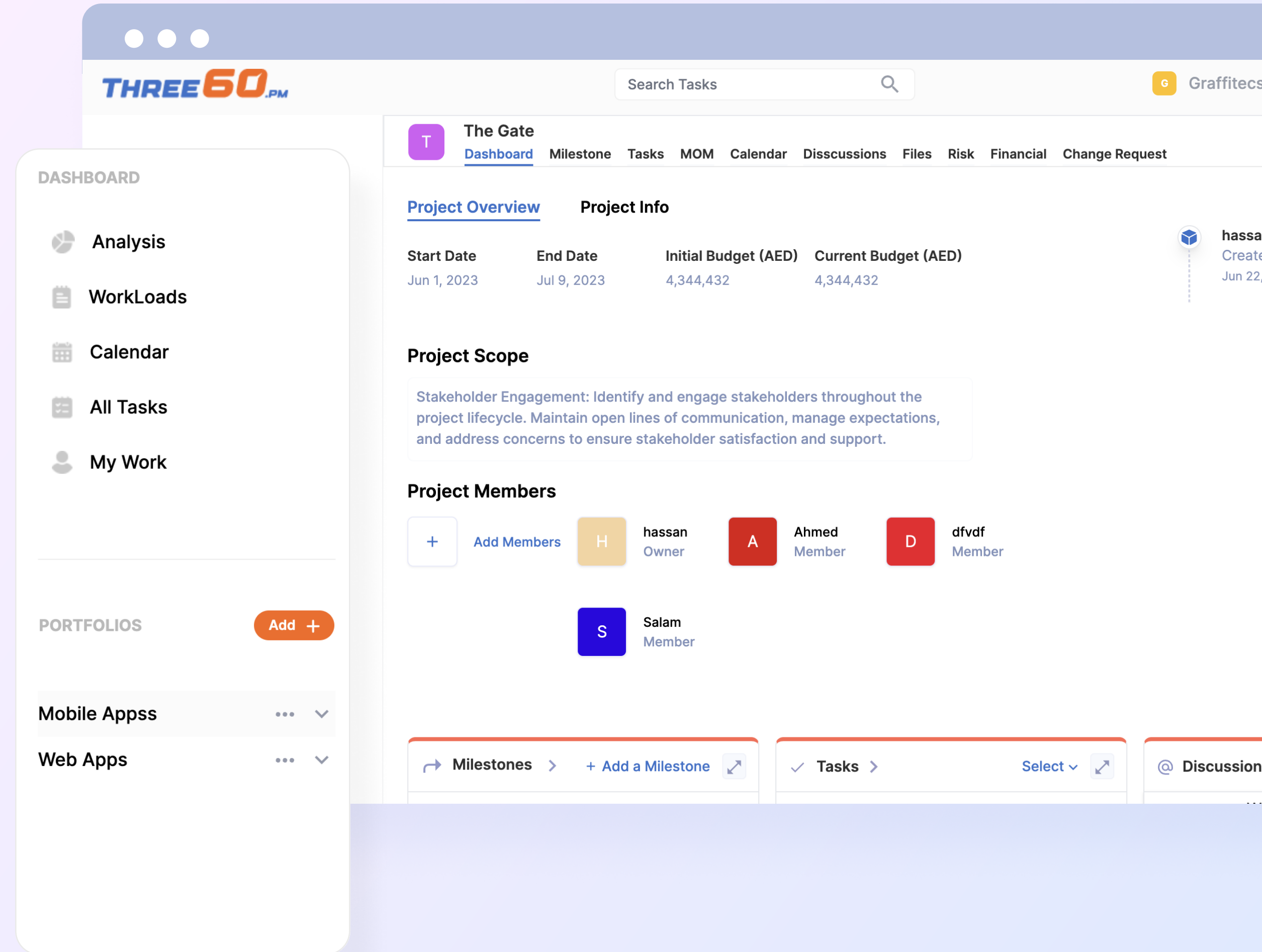
- ✔ Recognize and track all the potential hazards and concerns associated with your portfolio, program, or project.
- ✔ The categorization of risks will vary according to their consequences and likelihood, as indicated by your risk matrix.
- ✔ Set up your approval process for creating, updating and closing risks and issues.
- ✔ Transfer risks to issues in one click.
- ✔ Request support to resolve issues and risks through the escalation process and determine the SLA on the escalation ladder.
- ✔ Receive real-time notifications when a new risk/issue is added, updated or closed.



# Status Reporting

Summarize your accomplished and scheduled project activities and observe them in chronological order, starting from the latest to the earliest.

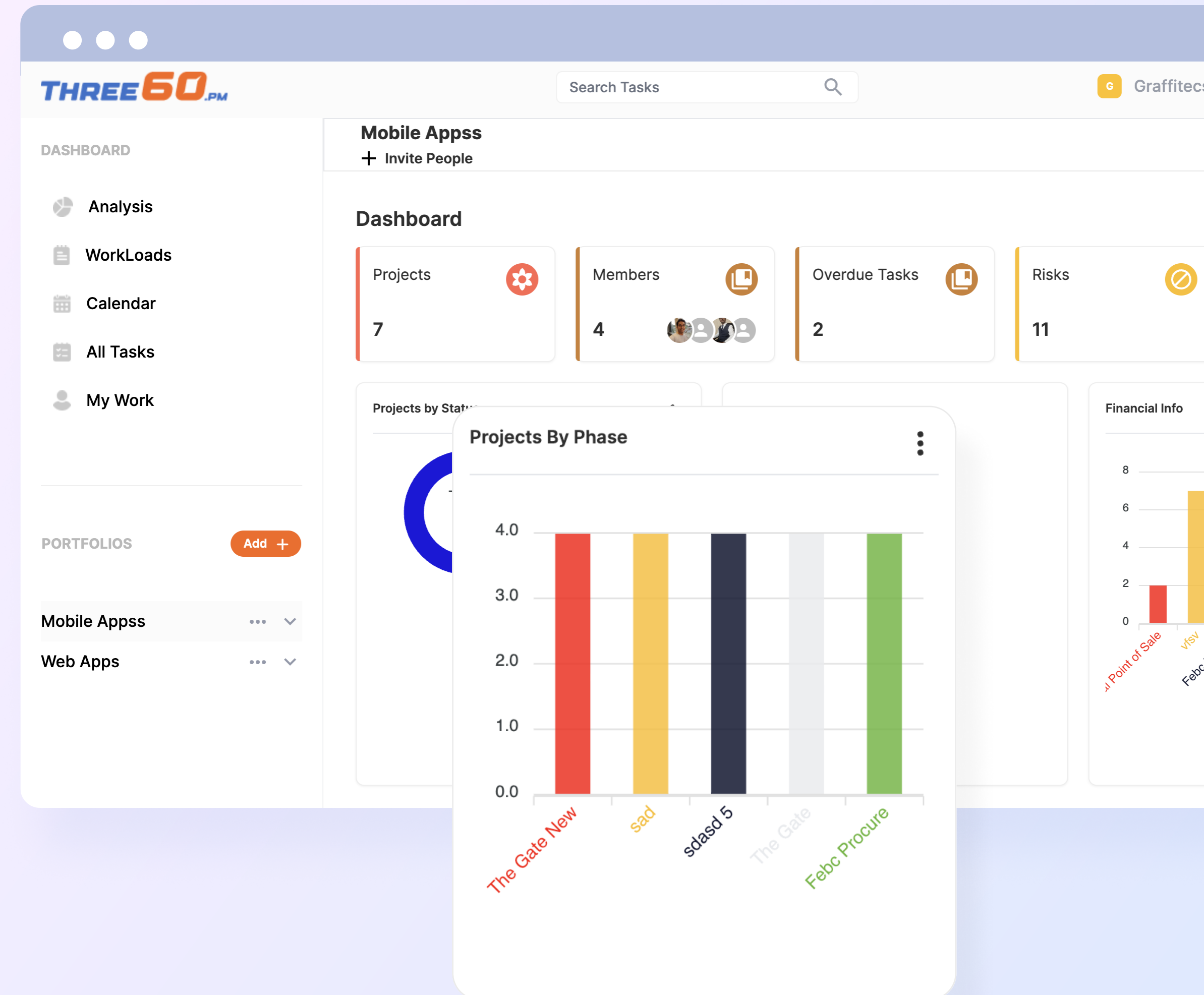
- ✔ Using a rich-text editor, insert all the planned and completed activities to briefly report the status of your projects.
- ✔ View all the history updates as a timeline view.



# Financial Management

Three60.pm will streamline the financial administration of your projects, encompassing payment planning and invoice monitoring.

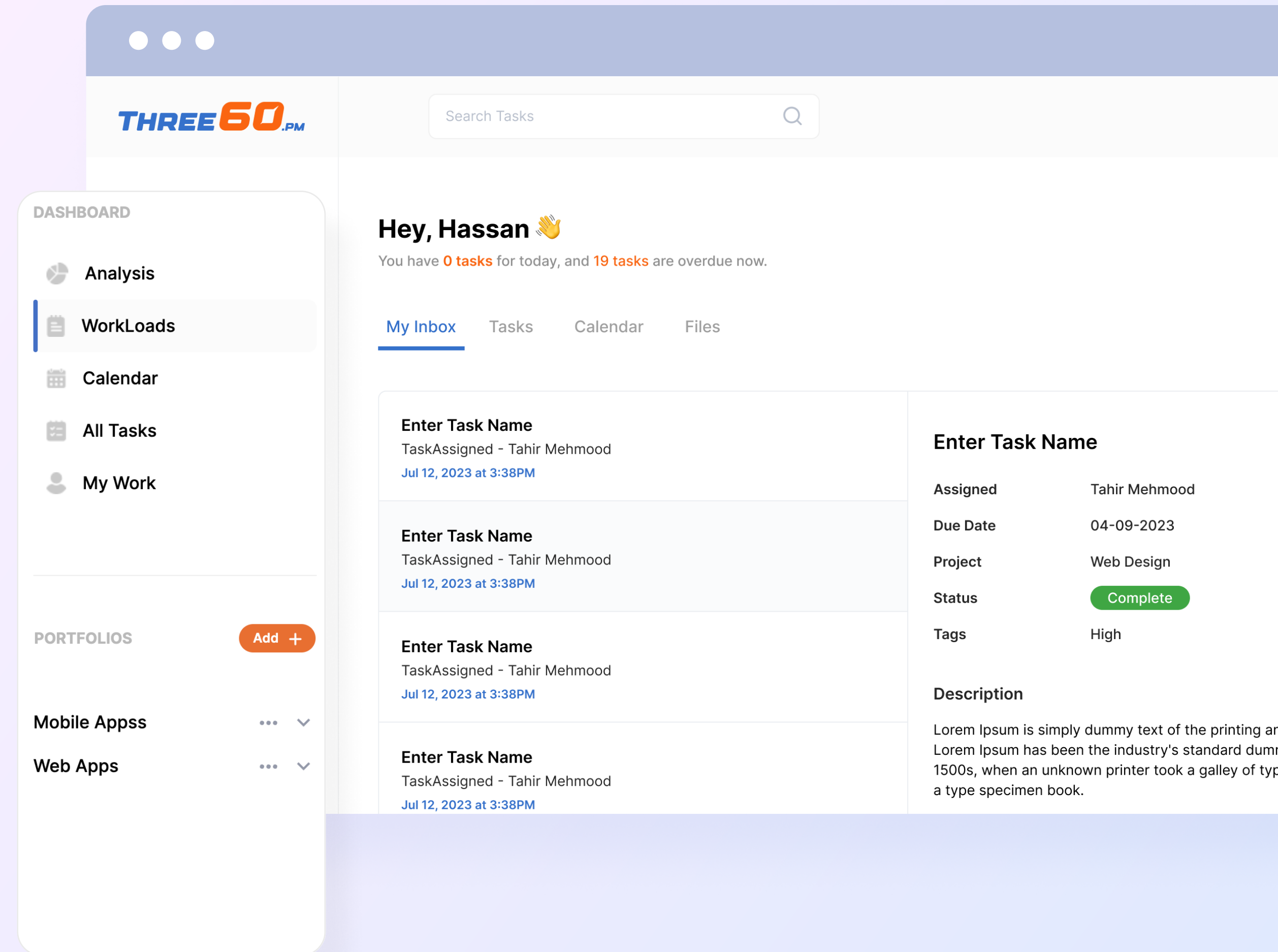
- ✔ Project Managers possess the authorization to modify the assigned budget for each project and generate new invoices by including the date, the amount spent, and any supplementary remarks.
- ✔ Oversee contract details and payment conditions.
- ✔ Track the earned value vs the consumed to represent the amount of the work that's actually completed.
- ✔ Retrieve the financial information from its sources, such as ERP and SAP, in real-time synchronisation (Available on-premise only).



# Document Management

Eliminate the need to switch between different sources and prevent any confusion about document locations. All project documents are consolidated in a single location, making it effortless for team members to access the required information.

- ✔ A document library accessible via web and mobile, allowing users to find information easily anytime and anywhere.
- ✔ Establish a customized folder organization.
- ✔ Upload and archive all necessary electronic files for your organization.
- ✔ Search documents, including their metadata and their contents.
- ✔ Stakeholders can share and interact with documents in real time.
- ✔ Locate all your project documents automatically in a centralized location, encompassing supporting documents from phase gate reviews, attachments related to risks and issues, and more.

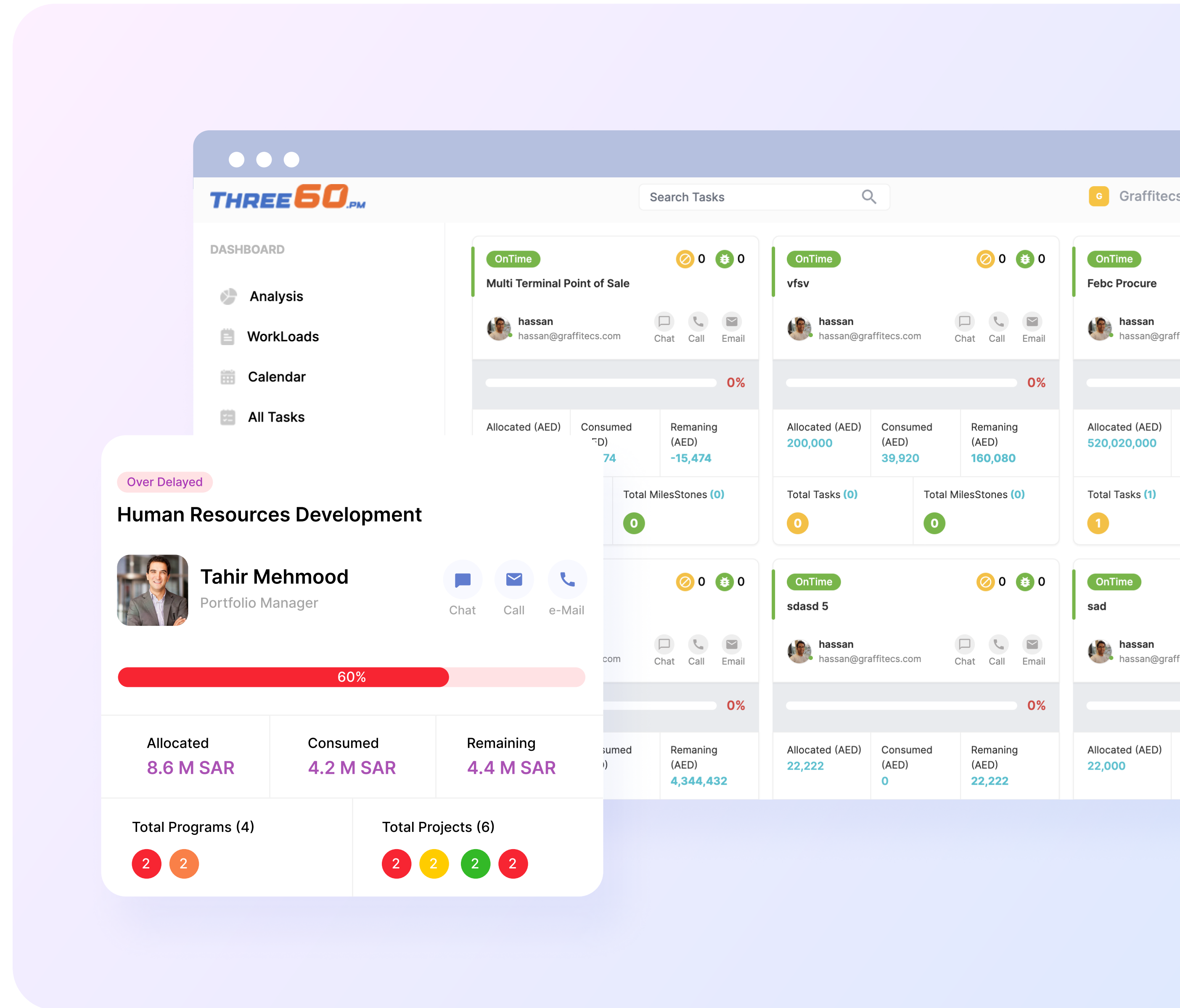




# Team Management

Collaborate in real-time using features that promote teamwork.

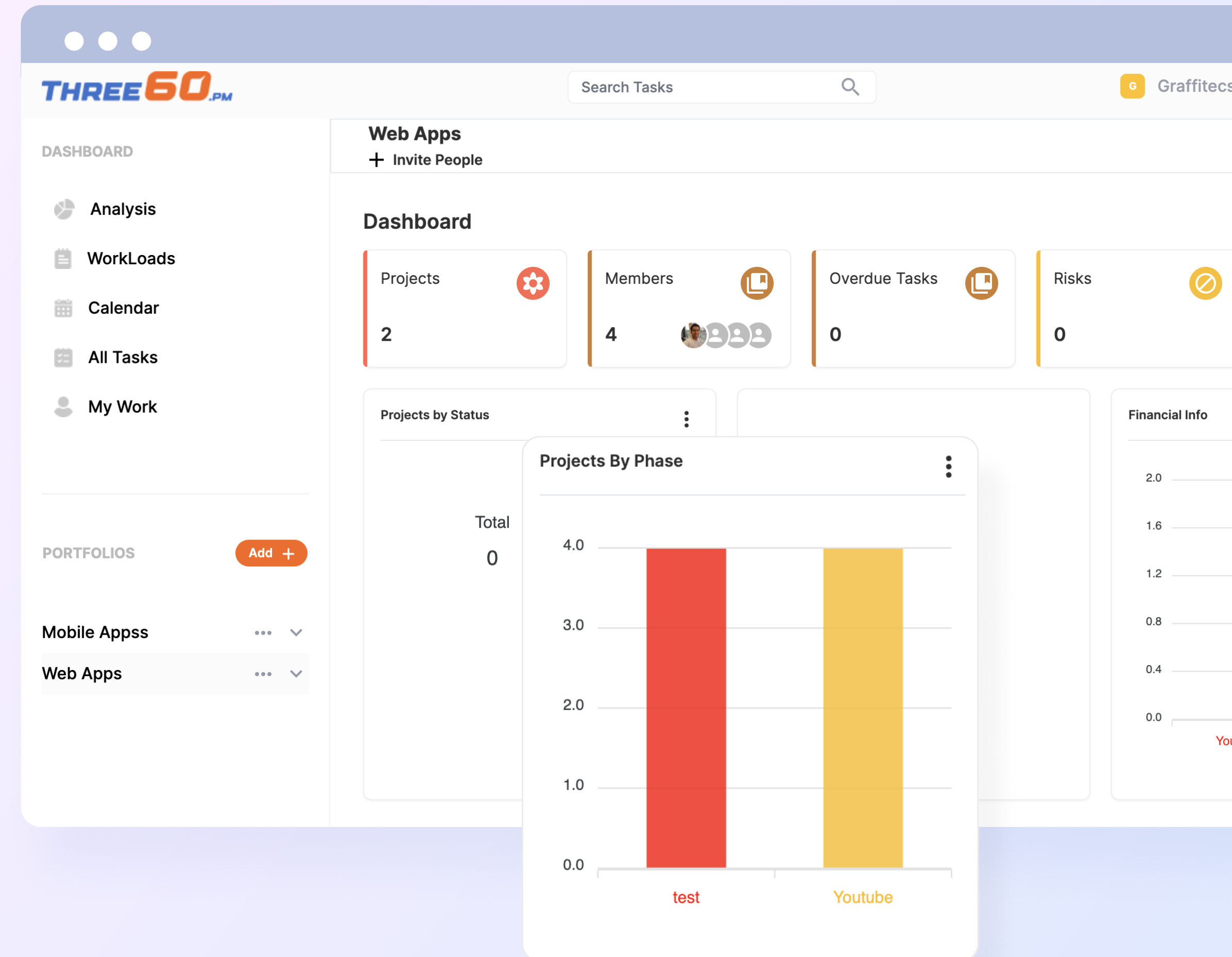
- ✔ Manage your project team members.
- ✔ Engage in real-time discussions and collaborative chatting.
- ✔ Initiate the allocation of team members to tasks, deliverables, risks, and issues.



# PMO Process Automation (Workflow)

Eliminate paper forms and commence the creation of customized e-forms and workflows for streamlined PMO operations.

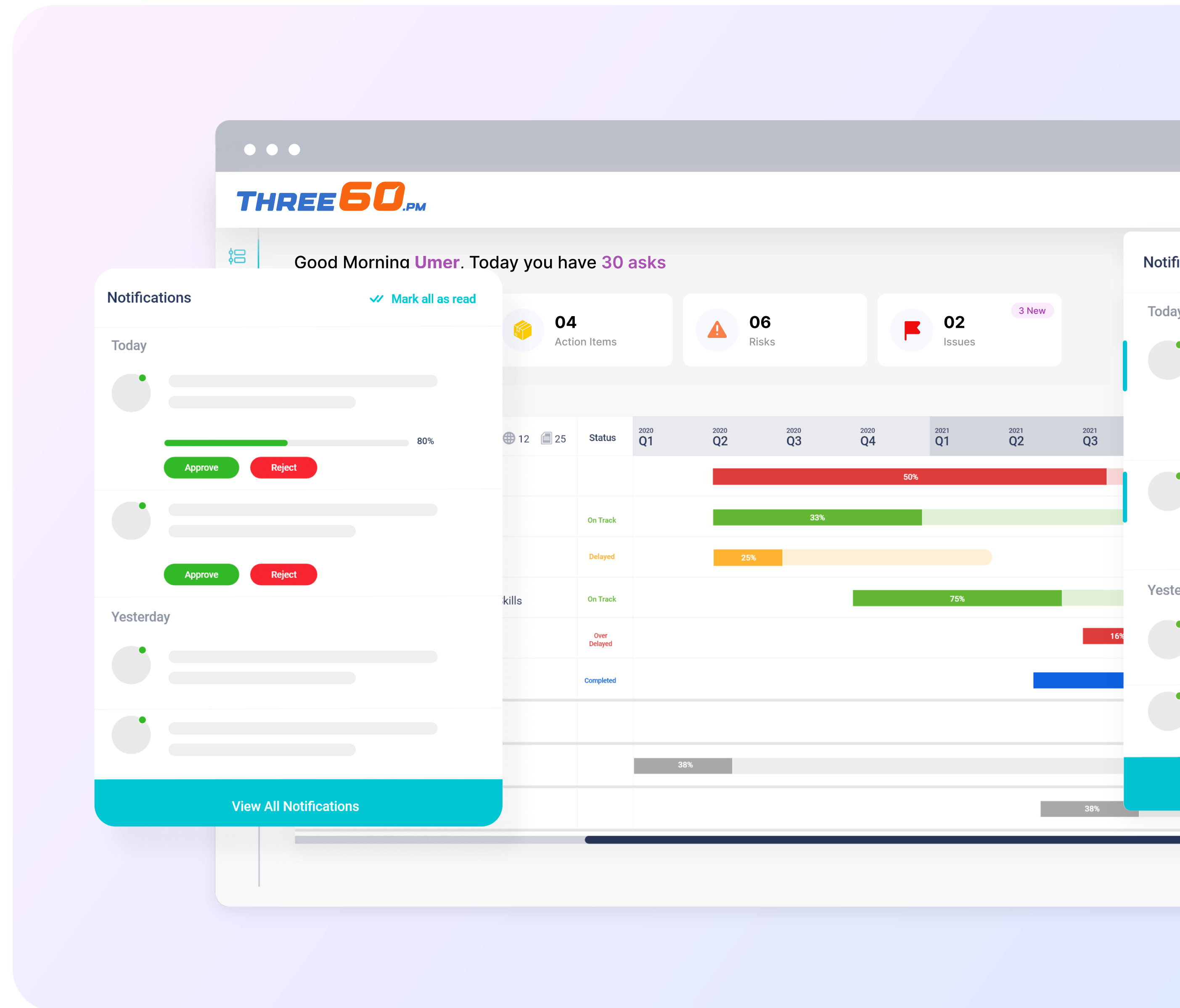
- ✔ Create your project charter, closure, change request, or any other form effortlessly using our workflow engine, and efficiently manage the approval cycle at your convenience.
- ✔ Integrate your PMO operations with the phase gate to regulate your project lifecycle. For instance, project managers cannot advance to the planning phase until the charter is approved.



# Alerts and Notifications

Receive notifications or alerts through various channels for any updates or actions that need your attention.

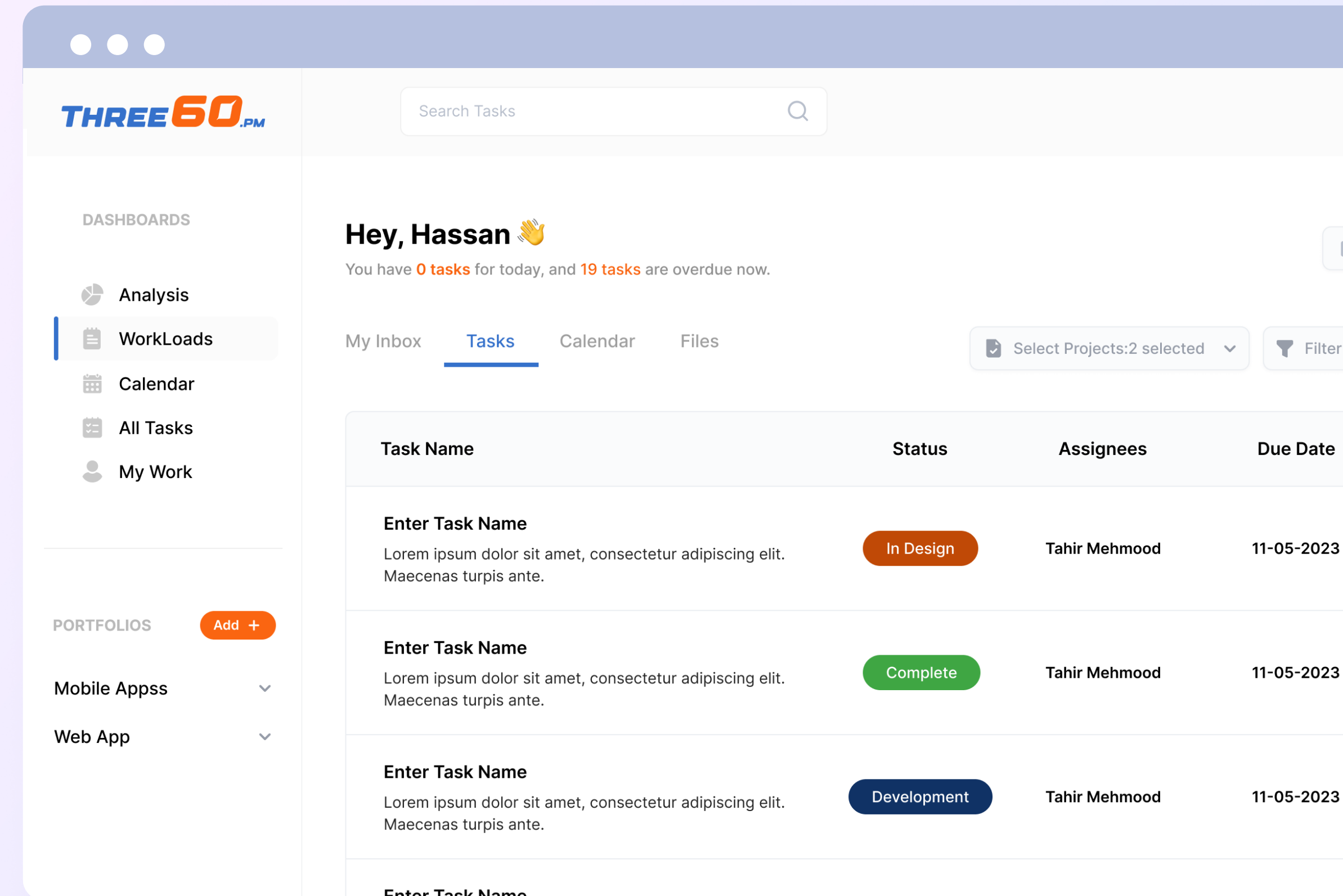
- ✔ Receive automated reminders and notifications when tasks and projects are nearing their due dates.
- ✔ Get notified when there is a new task, risk or issue assigned to you.
- ✔ Stay informed about discussions or updates regarding your project, program, or portfolio.
- ✔ Get alerts within the system, push notifications on your mobile, or through email and SMS notifications.



# Manage Tasks in One Place

Efficiently oversee and collaborate on tasks, risks, issues, or action items in a centralized location with a robust task center.

- ✔ View your tasks in a calendar format and easily determine their due dates.
- ✔ Effortlessly modify your tasks from various projects in a single location with just a few clicks.
- ✔ Add updates, comments, or questions to each task and activity, along with any relevant attachments.
- ✔ Easily perform swift actions, such as closing issues, converting risk to an issue, or approving updates, all within a single location.

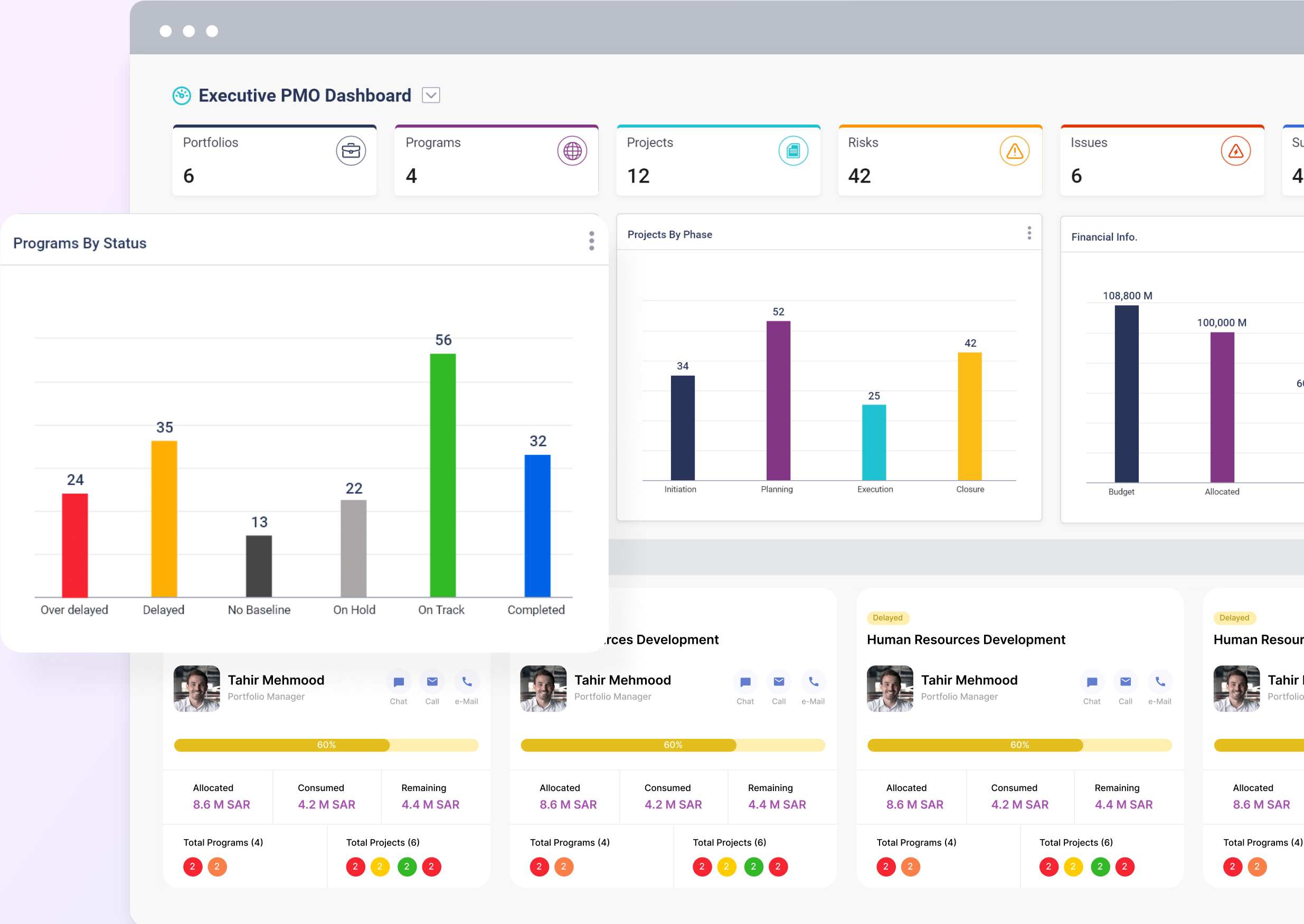


# Dashboards and Analytics

## Understand the big picture

Consolidate all your work into a comprehensive overview using Dashboards. Our project dashboard feature offers real-time data from all your portfolios, programs, and projects.

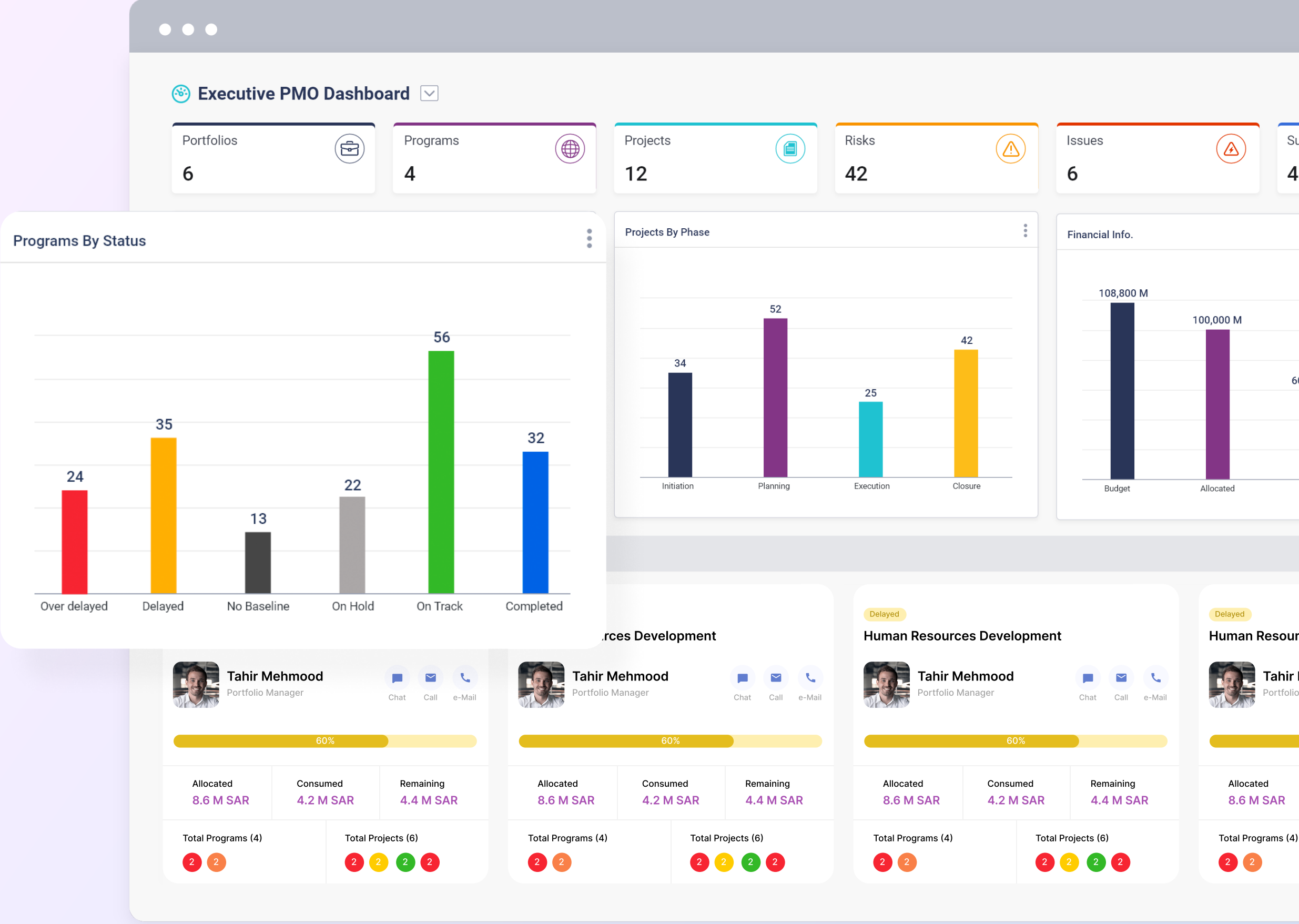
- ✔ Management Dashboard Reporting.
- ✔ Using Portfolio Overview Dashboards, you can categorize similar projects within your portfolio and obtain a comprehensive view of them all in one dashboard.
- ✔ Rapid checking of which projects are ahead of time and which are behind.
- ✔ Dig deeper into individual projects for more detail.
- ✔ Track all risks and issues in one view.
- ✔ Monitor tasks, costs and teams with easy-to-read graphs.



# Dashboards and Analytics Reports

Three60.pm offers real-time reports to PMO teams and executives, providing an immediate overview of the overall status of portfolios, programs, and project execution.

- ✔ Export reports for senior management.
- ✔ Export reports in PDF, MS Word or Excel.

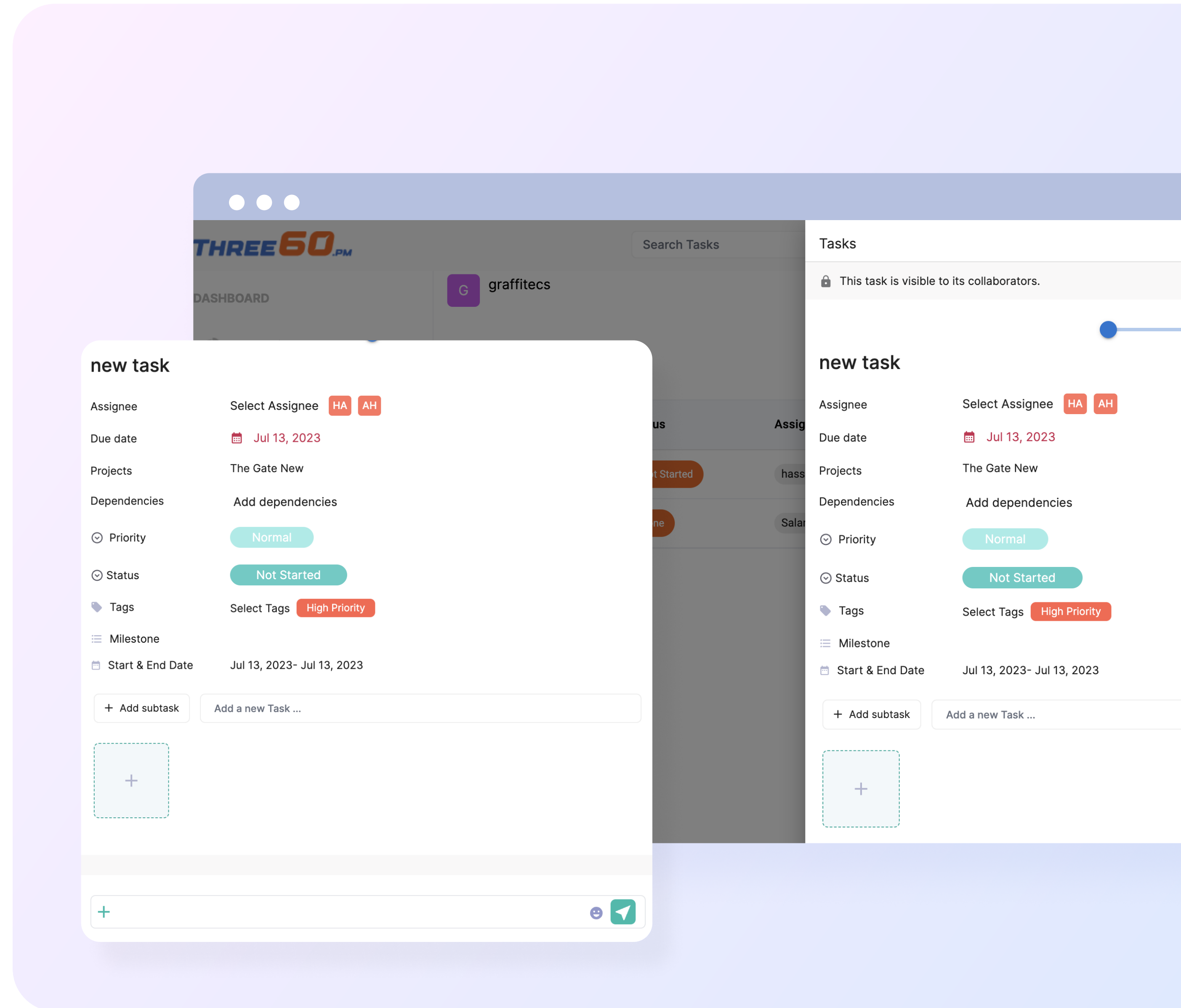


## Collaboration

# Chat with team members

Leverage our chat engine to communicate and collaborate with your project team members anytime, anywhere, with the same user-friendly experience as WhatsApp.

- ✔ Receive instant notifications when there are discussions related to your projects in real-time.
- ✔ Send images, documents or voice notes and they will be all stored for reference.

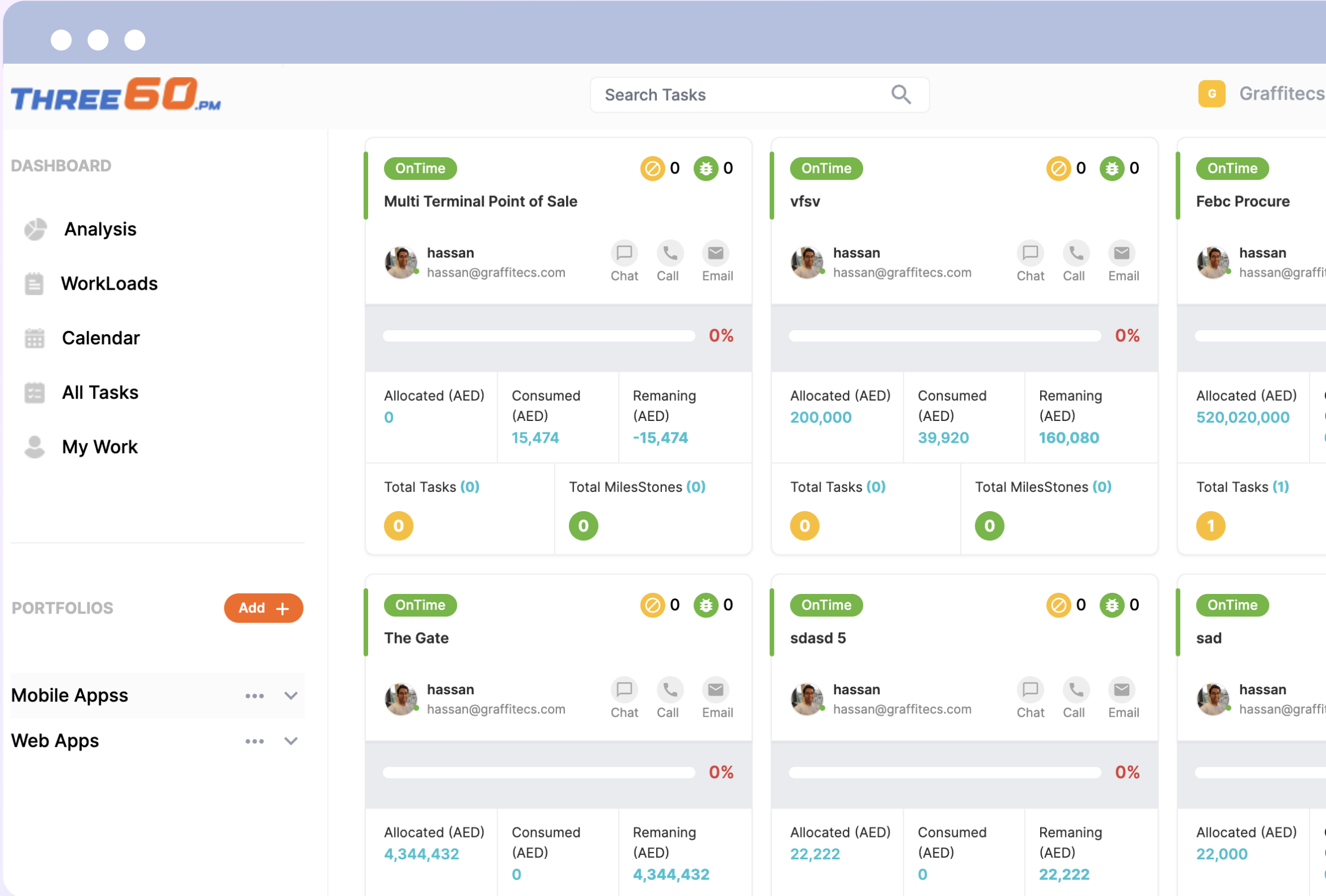


# Collaboration

## Collaborate with your team on everything

Submit remarks and attach images or documents to any task, risk, or issue.

- ✔ Provide your updates and feedback on any task to share with the team.
- ✔ Share images, documents, or attachments as a reference for everyone at any time.





# Accessibility

# Effortless, sophisticated, and visually stunning

The most straightforward method to manage, track, and analyze your projects at a glance, gaining valuable insights and making prompt and accurate decisions through our simple and user-friendly interface.



## Accessibility

# View your work, your way

Effortlessly manage work with our simple yet powerful views, offering multiple perspectives to gain key insights on all your projects.

- ✔ Get a comprehensive view of your projects side-by-side using the timeline view.
- ✔ Focus on one thing at a time using the cards view and drill to down to each level.
- ✔ Understand where all your work stands at a glance by organising your projects with flexible filtering.

Good Morning **Umer**, Today you have **30 asks**

**12** Tasks 3 New **04** Action Items **06** Risks **02** Issues 3 New **02** Approvals

### Portfolios 25 Projects

**Over Delayed**

#### Human Resources Development

**Tahir Mehmood**  
Portfolio Manager

60%

Allocated <b>8.6 M SAR</b>	Consumed <b>4.2 M SAR</b>	Remaining <b>4.4 M SAR</b>
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Total Programs (4) 2 2 Total Projects (6) 2 2 2 2

**Delayed**

#### Human Resources Development

**Tahir Mehmood**  
Portfolio Manager

60%

Allocated <b>8.6 M SAR</b>	Consumed <b>4.2 M SAR</b>	Remaining <b>4.4 M SAR</b>
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Total Programs (4) 2 2 Total Projects (6) 2 2 2 2

**On Track**

#### Human Resources Development

**Tahir Mehmood**  
Portfolio Manager

60%

Allocated <b>8.6 M SAR</b>	Consumed <b>4.2 M SAR</b>	Remaining <b>4.4 M SAR</b>
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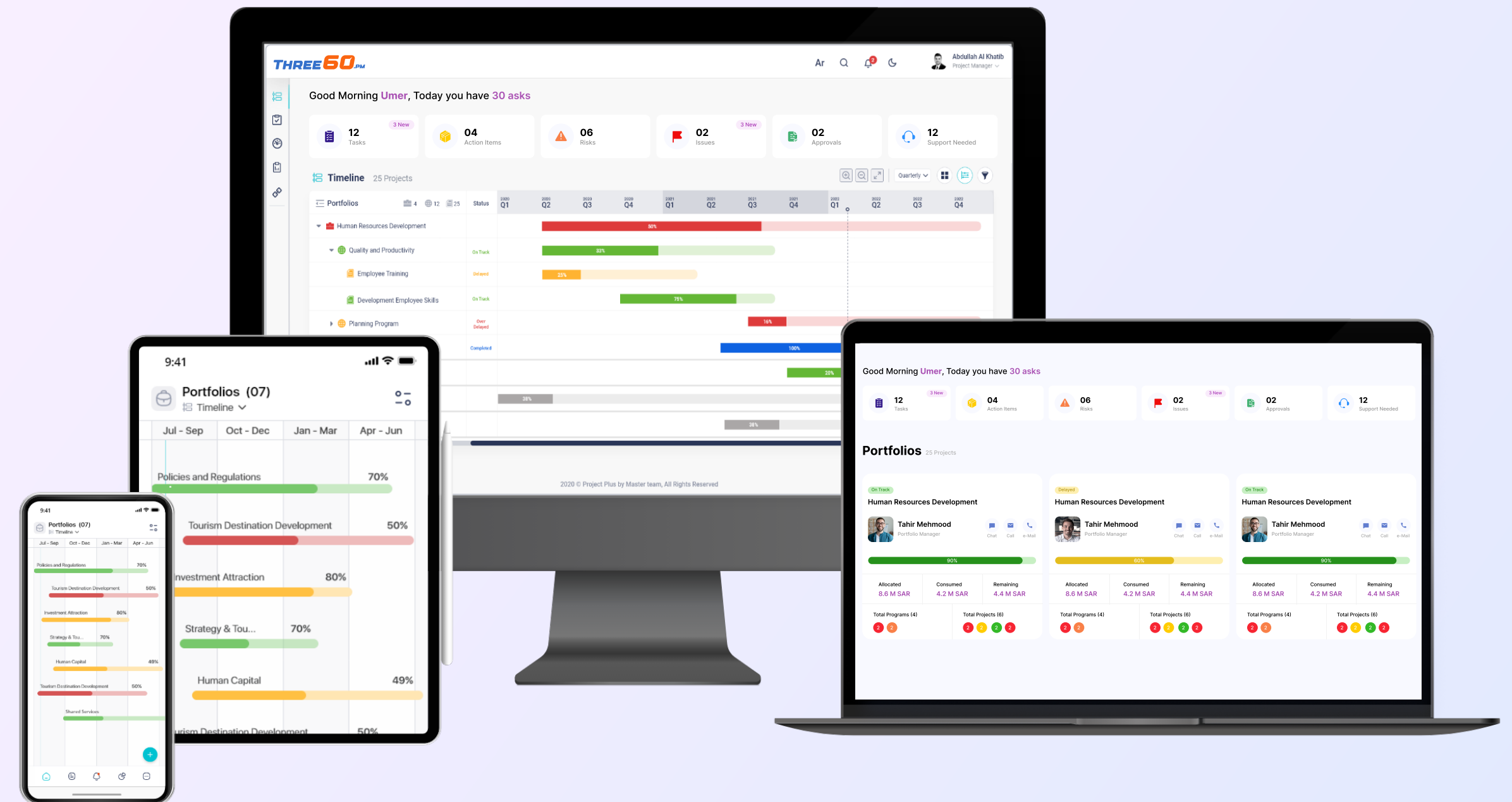
Total Programs (4) 2 2 Total Projects (6) 2 2 2 2

## Accessibility

# Easily access your work anywhere, at any time!

Our primary focus is efficiency. Your work seamlessly syncs in real-time across both the web and mobile app, allowing you to update your projects from anywhere, using any device you have access to.

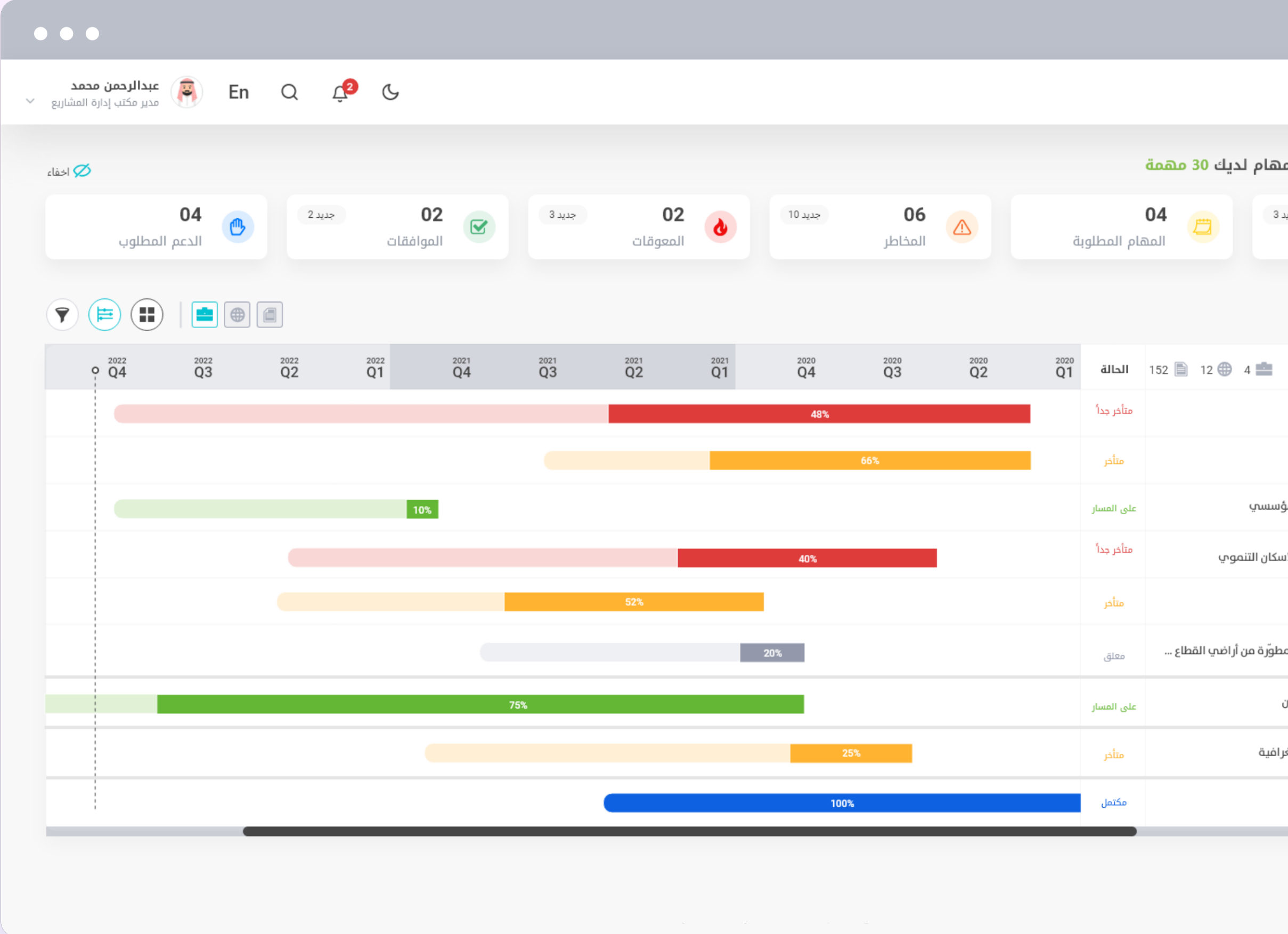
- ✔ Carry your work with you wherever you go, thanks to our mobile applications designed for Android and iOS devices.
- ✔ Engage in team discussions and collaboration through our mobile app, ensuring all conversations are consolidated in one centralized location.



# Accessibility

# Localization

Employees from diverse backgrounds can work seamlessly without language barriers, as the system supports both Arabic and English languages.



# System Configuration

## Construct structure as to you want

The primary objective of the PMO is to establish an End-To-End (E2E) structure for planning, monitoring, controlling, and achieving results. With Three60.pm, you can customize your structure, whether you have a portfolio, program, and project or manage your projects on a per-initiative basis.

- ✔ Effortlessly add new levels to your structure with just a few clicks, without the need for any coding.

Portfolios		Status	2020 Q1	2020 Q2	2020 Q3	2020 Q4	2021 Q1
▼	Human Resources Development			50%			
▼	Quality and Productivity	On Track		33%			
	Employee Training	Delayed		25%			
	Development Employee Skills	On Track					75%
▶	Planning Program	Over Delayed					
	Soft Skills Development	Completed					
▼	Shared Services						
▼	Economic & Social Development			38%			
▼	Destination Marketing						

## System Configuration

# The easiest way to build powerful forms

With Three60.pm, anyone can build new forms that can fit any use case.

- ✔ Create a new form and start adding the fields from numbers, texts, users, lists or anything else you can think of.
- ✔ Govern your form by applying validations to get the correct data every time.

The image shows two overlapping screenshots of the Three60.pm web application. The larger, foreground screenshot displays the 'New Project' configuration form. At the top, there is a search bar labeled 'THREE60.PM' and 'Search Tasks'. The form title is 'New Project'. Below the title, there is a section 'Enter new project' with a text input field labeled 'Enter name'. The 'Project Policy' section has two buttons: 'Public to Live Demo' (selected) and 'Private'. The 'Default task view' is set to 'Kanban' and the 'Default Milestone View' is 'Select Milestone'. There are date pickers for 'Start Date' and 'End Date', both showing 'DD/MM/YY'. At the bottom, there are text input fields for 'Sponsor name' and 'Manager name'. The smaller, background screenshot shows a similar form with the title 'Project Name', 'Start Date 20 Jun 2023', and 'End Date 20 Jun 2023'. It also has sections for 'Default task view', 'Default Milestone View', and 'Project CR Approval Steps' with checkboxes for 'Set Name', 'Set Owner', 'Order', and 'Action'.

## System Configuration

# Power up your form

Go way beyond with a formula builder that allows you to calculate values based on some expressions or other fields.

- ✔ Easy-to-use editor.
- ✔ Calculate values based on other fields, for example (get the progress variance by subtracting the planned from the actual progress).
- ✔ Use logical expressions and mathematical operators.

The screenshot displays a web-based configuration interface for 'Project CR Approval Steps'. The form is organized into several sections:

- Start Date** and **End Date**: Each has a text input field with a placeholder 'DD/MM/YY'.
- Sponsor** and **Manager**: Each has a text input field with a placeholder 'Sponsor name' and 'Manager name' respectively.
- Champion** and **Stake Holders**: Each has a text input field with a placeholder 'Champion name' and 'Stake name' respectively.
- Initial Budget** and **Current Budget**: Each has a text input field with a placeholder 'Enter budget'.
- Project CR Approval Steps**: This section contains two text input fields for 'Set Name' (placeholder 'Enter set name') and 'Owner Name' (placeholder 'Enter name'). Below these are four checkboxes: 'Set Name', 'Set Owner', 'Order', and 'Action', all of which are currently unchecked.

At the bottom of the form is a prominent blue 'Save' button.

## System Configuration

# Roles and Accessibility

Provide access to your organisation's team members or any external stakeholders and choose the appropriate permissions and privileges for them.

- ✔ Choose your user provider, either from the active directory or standalone with the option to choose both.
- ✔ Create a group of users and provide them certain permissions and access, you can use groups to assign workflow steps and more.
- ✔ Grant a certain permission for the user on any type of action, such as adding risk, closing issue...etc.

The screenshot shows a web interface for configuring roles and permissions. At the top, there are two tabs: "Roles & Permissions" (which is active) and "Accessibilities". Below the tabs, the title "Roles & Permissions" is displayed. Underneath, there is a "Roles" section with a dropdown menu currently showing "Team Member". Below this is a "Logs" section, which is currently empty. The main content area is titled "PROJECT" and contains a list of permissions, each with a plus or minus icon and a set of toggle switches for "Add", "Edit", and "Delete".

Category	Action	Toggle Status	
PROJECT	Task	+ (Add)	
	Risk	- (Add)	On
		Edit	On
Delete		Off	
Charter	+ (Add)	Off	
	Closure	+ (Add)	Off
		DeliverableAcceptance	+ (Add)
ChangeRequest			+ (Add)
	Issue		- (Add)
		Edit	On
Delete		Off	



## System Configuration

# Customise the way you receive notifications

Manage all notifications for each flow and action, change them at any time, and choose where they should be sent.

- ✔ Send rich-content notifications by adding values according to the context of the event.
- ✔ Send notifications via email, SMS, and system push notifications.

### Add new Notification Template

Event Name

Created

◀

@ Email

✉ SMS

💬 Push Notifications

📧 System Notifications

Enable

Subject

New project is created "#{Name}"

Normal   ▾   **B**   *I*   U   🔗   ☰   ☰   ↵

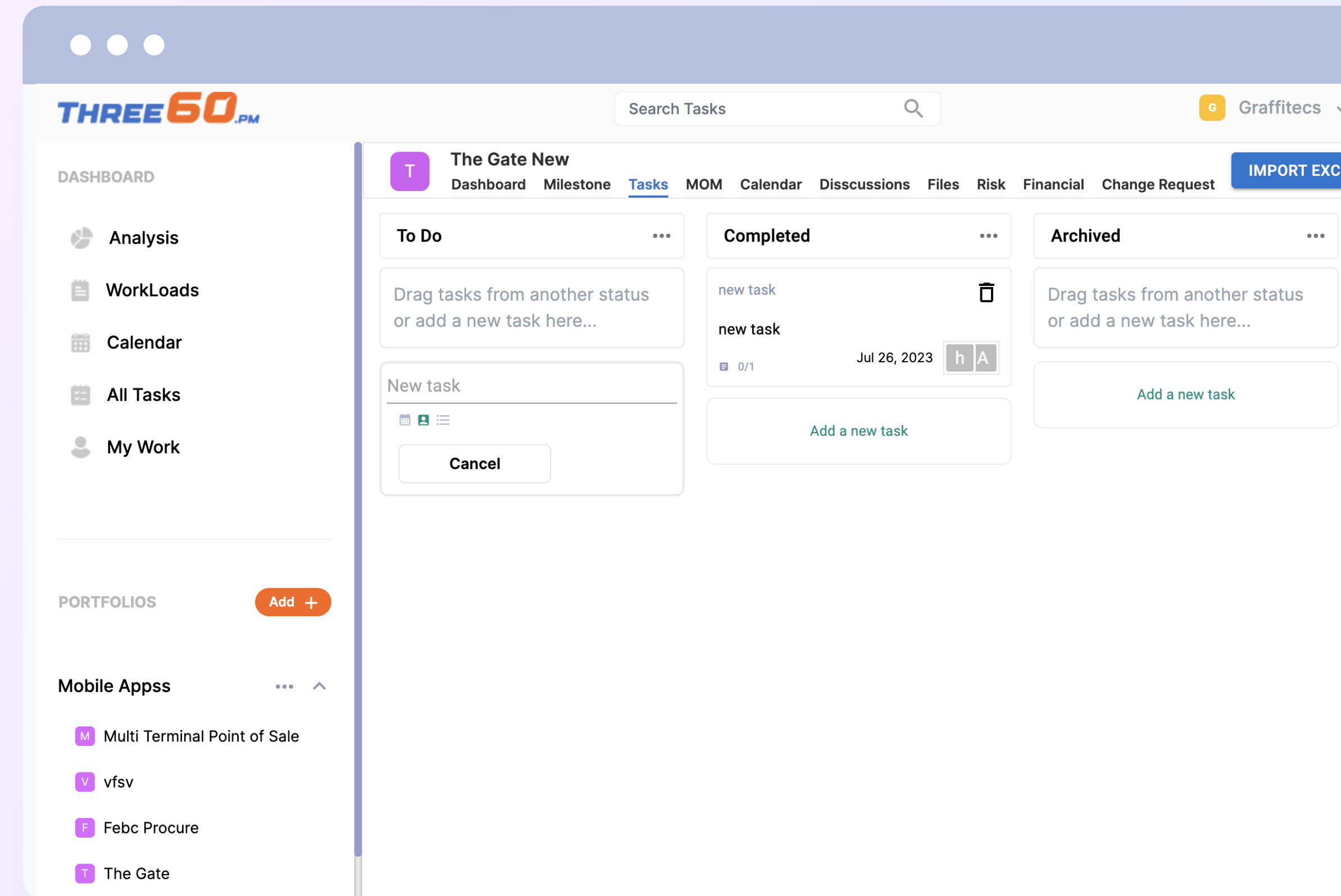
A new project has been created and assigned you "#{AssignedTo}" as a project

## System Configuration

# Customise everything you need

Three60.pm is built to adapt your requirements to fit your business needs, here are more configurations that you can do with Three60.pm:

- ✔ Apply your logo and colours to the system.
- ✔ Manage project phases and the compliance checklist for each one.
- ✔ Build your escalation ladder and change it at any time.
- ✔ Build the risk matrix.
- ✔ Create the email template based on your identity.
- ✔ Manage lookup values.
- ✔ Manage document library structure.
- ✔ And much more...



**THREE60**.PM

**THANK YOU** ♥